

# LUDLOW TOWN COUNCIL A G E N D A

## REPRESENTATIONAL COMMITTEE

To: All Members of the Council, Unitary Councillors; Press

**Contact: Gina Wilding, Town Clerk**  
**Ludlow Town Council, The Guildhall**  
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**Dispatch date: Thursday 29<sup>th</sup> February 2024**

You are summoned to attend a meeting of  
Representational Committee at  
The Guildhall, Mill Street, Ludlow SY8 1RZ  
on Tuesday 5<sup>th</sup> March 2024 at 7pm

*Gina Wilding*

Gina Wilding  
Town Clerk

## Key Agenda Items:

- **PLANNING APPLICATIONS**
- **TRAFFIC MANAGEMENT & ROAD CLOSURES**

**Public Open Session (15 minutes in total)** – Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes.

**1. HEALTH AND SAFETY**

The fire exit can be found to the left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

**2. RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.

**3. APOLOGIES**

To receive apologies from committee members.

**4. DECLARATIONS OF INTERESTS**

To receive members' declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

**5. PUBLIC OPEN SESSION (15 minutes)**

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes. The maximum time for this session if there are multiple speakers is 15 minutes. The public may not speak during the rest of the meeting.

**6. LUDLOW UNITARY COUNCILLORS SESSION**

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

**7. MINUTES**

To approve as a correct record and sign the minutes of the Representational Committee meeting held on 6<sup>th</sup> February 2024

**8. ITEMS TO ACTION**

To note the items to action of the Representational Committee on 6<sup>th</sup> February 2024

**9. SHROPSHIRE COUNCIL DECISIONS PENDING**

To note the following pending decisions.

23/05534/LBC	<p><b><u>Woods Yard Stores, Wood Yard, Ludlow, Shropshire, SY8 2PX.</u></b>  Removal of 3No main window frames with new wooden window frames and glass, repairs to first floor pine wood flooring and cover this with non-permanent flooring, new toilet, sink and redecoration, installation a small commercial kitchen</p>
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23/05491/FUL	<b><u>4 Sandpits Road, Ludlow, Shropshire, SY8 1HF</u></b> Change of use from Class F1(a) (previously D1) for use as a Non-Residential Educational Centre for adults with learning disabilities only back to one single residential dwelling.
24/00059/LBC	<b><u>Nationwide Building Society, 2 Bull Ring, Ludlow, Shropshire, SY8 1AD</u></b> Works to Listed Building to facilitate the display of replacement signage and re-decoration of front elevation
24/00075/ADV	<b><u>Nationwide Building Society, 2 Bull Ring, Ludlow, Shropshire, SY8 1AD</u></b> Display of one non-illuminated fascia sign and one externally illuminated hanging sign, re-decoration of front elevation
24/00060/ADV	<b><u>10 Castle Street, Ludlow, Shropshire, SY8 1AT</u></b> Display of 2No Fascia Signs and 1No. Projecting Sign
24/00093/FUL	<b><u>10 Castle Street, Ludlow, Shropshire, SY8 1AT</u></b> Repair and renovation of existing shop front and installation of replacement access doors
24/00094/LBC	<b><u>10 Castle Street, Ludlow, Shropshire, SY8 1AT</u></b> Works to facilitate the repair and renovation of shop front and for the installation of replacement access doors
24/00134/FUL	<b><u>Riverside , 18 Temeside, Ludlow, Shropshire, SY8 1PD</u></b> Installation of balcony
24/00135/LBC	<b><u>Riverside , 18 Temeside, Ludlow, Shropshire, SY8 1PD</u></b> Conversion of garage into additional habitable accommodation, and installation of balcony, solar panels, roof light and replacement windows
23/05507/FUL	<b><u>Rickards &amp; Son Limited, 6 - 7 Bull Ring, Ludlow, Shropshire, SY8 1AE.</u></b> Conversion of first and second floors into 2No 2-bedroom apartments (Use class C3a), including associated building works and connection to services. Use of Ground Floor and the Courtyard Building for Use Classes (Ea, Eb, E(ciii))
23/05508/LBC	<b><u>Rickards &amp; Son Limited, 6 - 7 Bull Ring, Ludlow, Shropshire, SY8 1AE.</u></b> Conversion of first and second floors of Grade II listed buildings into 2No 2-bedroom apartments (Use class C3a), including associated building works and connection to services. Use of Ground Floor and the Courtyard Building for Use Classes (Ea, Eb, E(ciii))
24/00193/FUL	<b><u>Linney House , Linney, Ludlow, Shropshire, SY8 1EE.</u></b> Extensions and alterations
24/00194/LBC	<b><u>Linney House , Linney, Ludlow, Shropshire, SY8 1EE.</u></b> Extensions and alterations
24/00268/TCA	<b><u>Burgess Court , Gravel Hill, Ludlow, Shropshire, SY8 1QW.</u></b> Various works to trees (see schedule) within Ludlow (Gravel Hill) Conservation Area
24/00372/LBC	<b><u>32 Mill Street, Ludlow, Shropshire, SY8 1BG</u></b> Create a bathroom on the second floor and insert conservation rooflight on rear slope

24/00409/TCA	<b><u>Garden Adj. Rear 40/43 Lower Broad Street, Ludlow, Shropshire, SY8 1PH</u></b> To reduce 4no. Holly (1-4) to hedge height and to coppice 1no. Hazel (5) within Ludlow Conservation Area
23/05098/COU	<b><u>Units 1 And 2, SY8 Studios, Gravel Hill, Ludlow, Shropshire.</u></b> Change of use from Class E to Class E, B8 and F1/F2
23/05270/FUL	<b><u>F W McConnel Ltd, Temeside Works, Weeping Cross Lane, Ludlow, Shropshire.</u></b> Erection of extension and refurbishment of production premises, including additional and reconfigured car parking, external covered storage, bin store and outside seating area and associated infrastructure
23/03716/OUT	<b><u>Proposed Residential Development, Fishmore Road, Ludlow, Shropshire, SY8 2LU</u></b> Outline application (all matters reserved) for the redevelopment of former coach depot (now agricultural storage) for residential development

## 10. **SHROPSHIRE COUNCIL DECISIONS**

To note the following decisions.

23/05319/TCA	<b><u>Land Off, Portcullis Lane, Ludlow, Shropshire, SY8 1BF</u></b> To thin 1 group of self set Sycamore and Goat Willows by fifty percent within Ludlow Conservation Area	<b>CONSENT BY RIGHTS – TREES</b>
23/05380/ADV	<b><u>Ludlow Hospital , Gravel Hill, Ludlow, Shropshire, SY8 1QX</u></b> Installation of 28no. signs	<b>GRANTED</b>
23/05377/LBC	<b><u>Ludlow Hospital , Gravel Hill, Ludlow, Shropshire, SY8 1QX</u></b> Alterations to car parking, installation 3no. ANPR cameras and associated signage	<b>WITHDRAWN</b>

## 11. **PLANNING APPLICATIONS**

To note Shropshire council's planning applications.

24/00328/TCA	<b><u>The Georgian House , 14 Castle Street, Ludlow, Shropshire, SY8 1AT</u></b> To prune 1no. deciduous tree by approx. 2 metres (to give a clearance of 4 metres from building) within Ludlow Conservation Area <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S7TZR6TDMZX00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S7TZR6TDMZX00</a>
24/00429/LBC	<b><u>1 College Street, Ludlow, Shropshire, SY8 1AN</u></b> Replacement sash windows <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S88T3T TDFFP00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S88T3T TDFFP00</a>

24/00554/TCA	<p><b><u>The Friary, Corve Street, Ludlow, Shropshire, SY8 1DL.</u></b>          To crown clean and remove 5no. lower branches from 1no. Yew (T1) within Ludlow Conservation Area  <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S8R4OZTD0OE00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S8R4OZTD0OE00</a></p>
24/00738/TCA	<p><b><u>Whitefriars House, 30 Corve Street, Ludlow, Shropshire, SY8 1GB.</u></b>          Fell 2no Cypress and prune back by approx. 30% and reshape 1no Magnolia &amp; reduce by up to 50% and reshape 1no Hazel within Ludlow Conservation Area  <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S998YATD0GI00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S998YATD0GI00</a></p>
24/00633/FUL	<p><b><u>The Coach House , Rock Lane, Ludlow, Shropshire, SY8 1SF.</u></b>          Replacement of existing timber balcony with new masonry balcony of the same size  <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S8WVN2TDFQM00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S8WVN2TDFQM00</a></p>
24/00573/COU	<p><b><u>Dyke Ruscoe And Hayes Ltd, 110 Corve Street, Ludlow, Shropshire, SY8 1DJ.</u></b>          Change of use from Accountants Offices to Single Residential Dwelling ( No Building Alterations) (Renewal of Consent No 20/04278/FUL  <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S8RC0TDFNJ00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S8RC0TDFNJ00</a></p>
24/00759/TPO	<p><b><u>Treverdene, 40 Dinham, Ludlow, Shropshire, SY8 1EH.</u></b>          Re-pollard, to repeat on a rolling cycle every 2-3 years for a period of 10 years, 1no Willow protected by The South Shropshire District Council (40 Dinham, Ludlow) Tree Preservation Order 2002 (Ref: SS/00067/02)  <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S9BCHVTD0GI00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S9BCHVTD0GI00</a></p>
24/00533/VAR	<p><b><u>Tesni Properties Limited (Mr Samuel Leuty-Milner, Linden House, Mold Business Park, Wrexham Road, Mold, Flintshire, CH7 1XP)</u></b>          Proposed Residential Development South Of A49, Ludlow, Shropshire Variation of Condition No.s 8 (closure of level crossing), 11 (railway footbridge) and 19 (PD Removal and flood prevention) attached to planning permission 16/04545/VAR dated 10 May 2017  <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S8LRHZTDFKX00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S8LRHZTDFKX00</a></p>
24/00570/HHE	<p><b><u>7 Belle Vue Terrace, Ludlow, Shropshire, SY8 2NZ</u></b>          Erection of a single storey rear extension to an attached dwelling, dimensions 4.50 metres beyond rear wall, 3.85 metres maximum height, 2.81 metres high to eaves  <a href="http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S8RBYJTDFND00">http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S8RBYJTDFND00</a></p>

<b>24/00739/CPL</b>	<b><u>Ridgemount 57A Gravel Hill Ludlow Shropshire SY8 1QS</u></b> Erection of timber fence replacing previously removed brick wall. <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=makeComment&amp;keyVal=S99FAPTD07U00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=makeComment&amp;keyVal=S99FAPTD07U00</a>
<b>24/00334/TCA</b>	<b><u>Churchill Retirement Living Betjeman Lodge Corve Street Ludlow Shropshire SY8 1DJ</u></b> Cut back overhanging branches by approx. 5ft of 1no Ash within Ludlow Conservation Area <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=makeComment&amp;keyVal=S7VDH6TD0GI00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=makeComment&amp;keyVal=S7VDH6TD0GI00</a>
<b>24/00456/DIS</b>	<b><u>Norton Row Fishmore Road Ludlow Shropshire</u></b> Discharge of Condition 6 Remediation scheme Verification Report) Verification Report associated with planning application number <a href="https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S8ED0KTDFHE00">https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=S8ED0KTDFHE00</a>

## 12. ROAD CLOSURE/TRAFFIC MANAGEMENT

To consider the road closures and traffic management listed below and online.

Road closures can be viewed at: <https://roadworks.org/> or <https://one.network/>

<b>Date</b>	<b>Location</b>	<b>Traffic Management</b>	<b>Company</b>	<b>Work Description</b>
All the time 26/02/-11/03	Foldgate Lane Ludlow	Road Closure- then 3 way lights 12.03- 10.03	Great Oaks Business Park	connecting onto a foul connection for the Ludlow Development- closure in place
9 Apr 08:00 – 12 Apr 16:00	Broad Street Ludlow	Road Closure- Diversion in place All the time	Severn Trent water-	Road Closure- Diversion in place All the time
18 Mar – 22 Mar 18 Mar – 22 Mar	Mill Street	Traffic management Traffic control (stop/go boards)	Shropshire Council	Description re paint missing disabled words next to x2 parking bays, Refresh yellow bus stop markings Outside Douglas Attire clothing blue and white building
2 Apr 09:30 – 3 Apr 16:00	Henley Road, Ludlow	Traffic Restrictions with Diversion	Shropshire Council	Multevo carriage way

2 Apr 08:30 – 3 Apr 15:00 Diversion route 2 Apr 08:30 – 3 Apr 15:00				repairs to include kerbing, sign posts and iron works. Completion of 200m2 required
16 Oct 2023 – 25 Jun 2024	Station Drive	Traffic management Traffic control (two-way signals)	Shropshire Council	Works for Rail Purposes Footway closure Provide Pedestrian Walkway

**13. BUILDINGS BUILDING LAND AND TREES**

To consider recent updates and / or provide information.

**14. DRAFT INDEPENDENT LIVING AND SPECIALIST ACCOMMODATION STRATEGY CONSULTATION**

[Draft Independent Living and Specialist Accommodation Strategy](#)

**Membership**

Councillors Ginger (Chairman), Gill, Hall, Jones, Parry, Pote, Tapley, Thompson, B. Waite, S.Waite (Vice) and Urka.

The next meeting of members of Representational Committee will be held on 9<sup>th</sup> April 2024